

Department of Engineering  
Tim Bryan, P.E., PTOE, County Engineer

3137 South Liberty Street, Canton, MS 39046  
Office (601) 855-5582 FAX (601) 859-5857

MEMORANDUM

January 20, 2026

To: Casey Brannon, Supervisor, District I  
Trey Baxter, Supervisor, District II  
Gerald Steen, Supervisor, District III  
Karl Banks, Supervisor, District IV  
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E., PTOE  
County Engineer

Re: Delta Utilities Utility Permit  
County Road Name, Gluckstadt Road and Mission Park Drive

The Engineering Department recommends approval for Delta Utilities to install 6039' of PLA Main for Gluckstadt Road and Mission Park Drive.



PERMIT APPLICATION FOR THE CONSTRUCTION OR ADJUSTMENT OF A UTILITY WITHIN COUNTY ROAD RIGHT-OF-WAY

Utility Information: Utility Name: Delta utilities

Address: 294 Country Place City/State/Zip: Pearl, MS, 39208

Contact Person: Brittany Clay Contact's Phone: 601.709.2558

Project Information: County Road Name: Gluckstadt Rd, Mission Park Dr (If located within more than one road right-of-way, use Appendix 1 for additional descriptions)

Beginning Location: Mission Park Dr Ending Location: Gluckstadt Rd

Length of Project: 6039' Section: Township: Range:

Description of Work: Installing 6039' of PLA Main

Check Box if Appendix 1 is to be included as a part of this Application

Whereas the above stated Utility makes application to the Madison County Board of Supervisors for a Construction Permit. Attached hereto are drawings and plans for the construction of the above facilities located within Madison County owned public rights-of-way. Once stamped by the Madison County Engineering Department, these plans shall not be changed or altered without written approval of the County Engineer, or his representative. A copy of the approved permit and plans shall be on-site at all times during construction.

The Applicant Utility shall comply with all policies, procedures and construction practices as outlined in A Policy for The Accommodation of Utility Facilities within the Right-of-Way of all Public County Roads (hereinafter referred to as the "Policy"), as adopted on November 1, 2005, by the Madison County Board of Supervisors, and which is hereby made a part of this Application Agreement.

If facilities are to be located within the Rights-of-Way of the County-Federal or State Aid System, Applicant Utility also agrees to comply with applicable provisions of S.O.P. No. SA II-2-8, Accommodation of Utilities on Rights-of-Way, issued by the State Aid Engineer and dated July 1, 2005.

The Applicant Utility understands and agrees that, except as herein granted, no right, title, claim, or easement to said road right-of-way is granted by the issuance of this permit. If this Utility is listed in the general provisions of the Policy, it will be adjusted to comply with same without cost to the County, unless the variance from the Policy has been approved by the granting of the Permit pursuant to this Application.

The Applicant Utility further understands that the Utility's engineering, plant, or other personnel will be responsible for the staking and construction supervision of the work set out above and as shown on the attached plans. If work impacts traffic in any way, the appropriate traffic control shall be installed per the Manual of Uniform Traffic Control Devices, Latest Edition.

The Applicant Utility understands that the County Engineer, or his representative, may issue a Stop Work Order at any time if it is deemed that site conditions are not suitable for construction or if any of the requirements of this permit are not being met.

Many County Roads have variable Rights-of-Way and/or no Right-of-Way at all and are maintained under a Prescriptive Easement. It is the sole responsibility of the Applicant Utility to verify the existence and limits of public rights-of-way. If none exists, it is the

responsibility of the Applicant Utility to acquire an easement for their Facilities from the applicable property owner(s). **Madison County in no way verifies the limits of Right-of-Way as shown on the permit application.**

The Applicant Utility shall be responsible for all future maintenance and repair of the facilities installed under this permit. The Applicant Utility shall make future adjustments to, or relocate, the facilities located within road or highway right-of-way when required for road or highway widening or other road or highway construction at no cost to Madison County. The Applicant Utility shall relocate said utilities within sixty (60) days of notification by County by registered mail, return receipt requested, unless otherwise designated by the County Engineer. Further, any maintenance, repair, or construction shall be done in such a manner as to occasion no unreasonable interference with the normal flow and safety to traffic and at the expense of the utility company. When reasonable care has been taken to locate said utility facilities within the right-of-way, the Applicant Utility understands that any damages caused by routine maintenance and construction by County forces shall be borne by the Applicant Utility.

The Applicant Utility further agrees to indemnify and hold Madison County harmless for any and all claims, accidents, damages, liabilities and expenses occasioned wholly, or in part, by any act or omission of applicant, its agents or employees. In case County shall, without fault on its own part, be made a party to any litigation commenced by or against applicant, then applicant shall protect and hold County harmless, and shall pay all costs, expenses and reasonable attorney's fees incurred or paid by County in connection with said litigation.

All underground facilities shall be installed at a depth equal to or greater than 48" below the lowest adjacent grade.

All pipes carrying liquid shall be encased under County maintained roads.

WITNESS the signature of the Applicant this the 15<sup>th</sup> day of January, 20 25.

By: *Brittany Cluff*  
(Applicant Signature)

Title: Engineering Support Rep

**Note:** Applicant must be an employee of the Utility named in this application. The Madison County Board of Supervisors will not recognize a Contractor, Subcontractor, Agent, or Consulting Engineer as the Applicant. Utility Company shall be fully responsible for all work performed under this application.

I, or my authorized representative, have reviewed this application and determined that the drawing, sketches, and plans submitted by the Applicant meet the requirements of *A Policy for The Accommodation of Utility Facilities within the Right-of-Way of all Public County Roads.*

**Check the ROW width for Gluckstadt Road.  
We show a different width**

**APPROVED**

By: **By Tim Bryan at 5:11 pm, Feb 26, 2026**

Tim Bryan, P.E.  
County Engineer

AGREED TO AND APPROVED BY:

\_\_\_\_\_  
Madison County Board President

Date: \_\_\_\_\_

ENTERED INTO THE MINUTES OF THE BOARD OF SUPERVISORS OF MADISON COUNTY, MISSISSIPPI ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

## Appendix 1

County Road Name: \_\_\_\_\_

Beginning Location: \_\_\_\_\_ Ending Location: \_\_\_\_\_

Length of Project: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

Description of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

County Road Name: \_\_\_\_\_

Beginning Location: \_\_\_\_\_ Ending Location: \_\_\_\_\_

Length of Project: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

Description of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

County Road Name: \_\_\_\_\_

Beginning Location: \_\_\_\_\_ Ending Location: \_\_\_\_\_

Length of Project: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

Description of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

County Road Name: \_\_\_\_\_

Beginning Location: \_\_\_\_\_ Ending Location: \_\_\_\_\_

Length of Project: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

Description of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

County Road Name: \_\_\_\_\_

Beginning Location: \_\_\_\_\_ Ending Location: \_\_\_\_\_

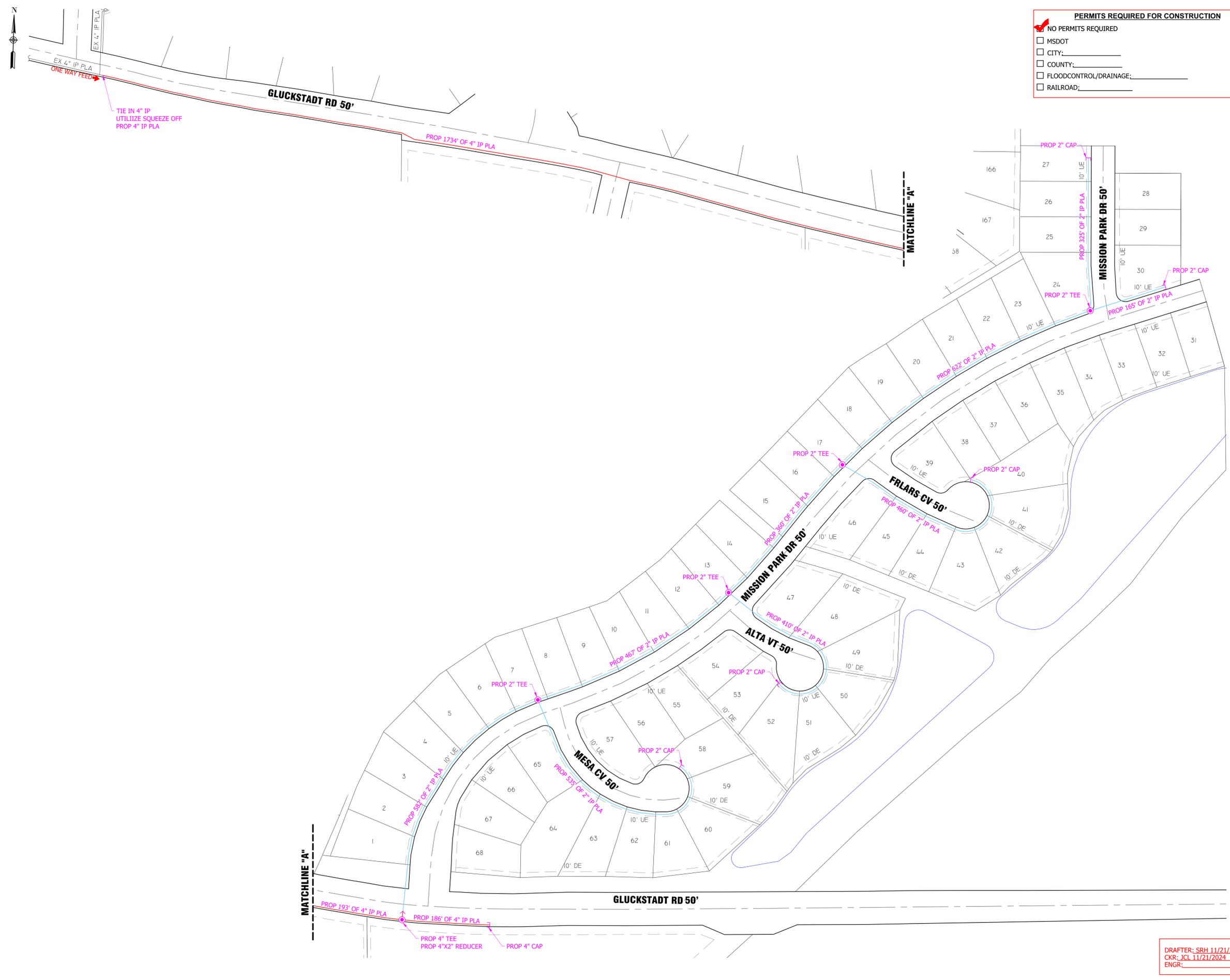
Length of Project: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

Description of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

J:\21\2024\_10\17\37 AM - C:\USERS\AD262626\CENTERPOINT ENERGY\AD\IMPLEMENTATION\_CORE\_TEAM - A\01 MASTER DRAWINGS\ANSI\114605927\114605927\_LDH\_GENERATED.DWG



**PERMITS REQUIRED FOR CONSTRUCTION**

NO PERMITS REQUIRED

MSDOT

CITY: \_\_\_\_\_

COUNTY: \_\_\_\_\_

FLOODCONTROL/DRAINAGE: \_\_\_\_\_

RAILROAD: \_\_\_\_\_



VICINITY MAP

**LEGEND**

EXISTING MAIN ———

PROP 2" IP PLA ———

PROP 4" IP PLA ———

**NOTICE!!!**  
48 HOURS BEFORE YOU DIG  
CALL 811  
TO LOCATE UTILITY LINES

- CONSTRUCTION NOTES:**
1. INSTALL, CLEAN AND TEST, AND PUT IN SERVICE PROPOSED NEW MAINS PER CENTERPOINT ENERGY CONSTRUCTION AND SERVICES MANUAL.
  2. VERIFY EXISTING GAS MAIN SIZE, TYPE, AND LOCATION PRIOR TO TAPPING OR MAKING TIE-IN.
  3. SEE CENTERPOINT ENERGY CONSTRUCTION AND SERVICE MANUAL SECTION CS-8-1.230 FOR PURGING MAINS INTO SERVICE.
  4. INSTALL A HOOKER BALL AT A NEW END OF MAIN, AT A VALVE, AT EACH END OF A HORIZONTAL OFFSET, AT ROAD CROSSINGS AND AT ANY FITTING OR PRESSURE CONTROL IDENTIFIED AS NEEDING TO BE LOCATED IN THE FUTURE. REFER TO CENTERPOINT ENERGY CONSTRUCTION AND SERVICE MANUAL SECTION CS-8-1.310 FOR INSTALLATION PROCEDURES.
  5. MAINTAIN 2 FOOT VERTICAL CLEARANCE WHEN CROSSING OTHER UTILITIES.
  6. PLACE NEW FACILITIES NO CLOSER THAN 5 FEET FROM ANY MANHOLE, WATER GATE VALVE, HYDRANT OR WATER SERVICE CONNECTION.

- GENERAL NOTES:**
1. TEST ALL MAINS/SERVICES TO 100 PSIG ESTABLISHING A 60 PSIG MAOP.
  2. FOLLOW CNP CS MANUAL TESTING PROCEDURES.
  3. USE PRESSURE GAUGES ON ALL BY-PASSES AND ON ALL TIE-INS.
  4. INSTALL NEW GAS MAIN LINE IN THE LAST 1'-3" OF PUBLIC RIGHT-OF-WAY AS INDICATED AT A DEPTH OF 3'-5' UNLESS OTHERWISE SPECIFIED.
  5. INSTALL LINE MARKERS AND TRACER WIRE TEST LEADS AT SUITABLE LOCATIONS.
  6. ANY FIELD GENERATED CHANGE TO THIS DESIGN SHALL FOLLOW THE ENGINEERING GUIDE-FIELD GENERATED CHANGE PROCESS WHICH MAY REQUIRE ADDITIONAL APPROVAL FROM ENGINEERING PRIOR TO PROCEEDING.
  7. ALL MAIN AND SERVICES SHALL BE PURGED PER CONSTRUCTION AND SERVICE MANUAL CS-8-1.230.

PIPE SUMMARY		
PIPE REQUIRED - WO#: 114605927		
3,926' 2" PLA MAIN IP - Intermediate Pressure		
2,113' 4" PLA MAIN IP - Intermediate Pressure		
6,039' TOTAL PIPE		
DESIGNED BY: ABIGAIL GRANT	769-969-3761	
ESTIMATED COST: \$	CONTRIBUTION: \$	
NEED DATE:	COMPLETION DATE:	
PURPOSE AND NECESSITY: INSTALLATION OF MAIN TO SERVE RESIDENTS IN MISSION PARK.		
DRAWN BY: SRH	REVIEWED BY: JAB	DATE: 11/21/24
DATE: 11/21/2024	REVIEWED BY: B.M.O.	DATE: 12/4/24
SCALE: 1:100	REVIEWED BY:	DATE:
SHEET: 1 OF 1	REVIEWED BY:	DATE:
F:15154272		

DRAFTER: SRH 11/21/2024  
 CKR: JCL 11/21/2024  
 ENGR: \_\_\_\_\_

**MISSION PARK PHASE 1**  
**MADISON, MISSISSIPPI**

**CenterPoint Energy**  
 Local Gas Utility Provider

DWG No: **ED-2403034**